



## **Pre-Bidding Conference Minutes**

**Title: Provision of specialized assistance to strengthen capacities of target Local Public Authorities in attracting investment and supporting employment of men and women LOT1/LOT2.**

**(RfP14/00825)**

**23 July 2014, 11:00**

**UN House Conference Room**

**Attendees:** Representatives of 4 Companies from Moldova

### **Agenda**

- 1. Description of the RfP document**
- 2. Questions and Answers**

#### **1. Description of the RfP document**

JILDP/UNDP seeks an experienced company (hereinafter the Service Provider) to provide support to 10 (per Lot) JILDP target communities in identifying and promoting local investment opportunities and employment possibilities for the most vulnerable, thus stimulating the local economic activity.

The assignment will require the completion of the following tasks:

1. Identify local investment opportunities and elaborate investment guides for 10 (per Lot) target communities, in both print and electronic formats
2. Map unmet local demand for skilled labor, and assist with targeted vocational trainings to unemployed, particularly women and vulnerable, from 10 (per Lot) JILDP communities
3. Establish facilitation/subsidy schemes for employers from target and neighboring communities who hire women and vulnerable

The present RfP consists of 2 (two) LOTs, each covering 10 communities. The Offeror may submit a Proposal covering one or two LOTs.

Prior to the beginning of the Q&A session, the UNDP/JILDP team has provided an overview of the requirement and each activity in particular. It was mentioned that the team expects the assignment to require a maximum of 200 working days at most (per Lot).

Additionally, the UNDP/JILDP team has mentioned that a company can apply for both Lots, provided that separate technical proposals and financial proposals are submitted. The evaluation for each lot will be made separately. One Proposer may be awarded a contract for both LOTs, pursuant to Award Criteria stipulated below. Award Criteria for Proposers applying for both LOTs:

- Demonstrated sufficient resources and capability for simultaneous implementation of services in both lots for which a proposal is being made;
- Award per lot shall also be subject to the following: (a) award to a proposer first the lot where it may be the only one technically qualified; and then (b) award next to this same proposer the lot for which it accumulated the highest cumulative score.

## **2. Questions (Q) and Answers (A) addressed during the Pre-Bidding Conference**

### **Q1. This is the second time this RfP is announced. Are there significant differences in the tasks?**

**A:** The most significant change in this RfP is that it mentions the fact that the team envisages a workload of about 200 work days total, per Lot. One rationale for this is that prior work has been done in these localities, and that synergies can be accomplished by one team while working on both elaborating the investment guides, and evaluating the local labor conditions at local level.

### **Q2. Do you see this as mostly office work, or do you envisage the 200 work days to also include field trips?**

**A:** First, companies are free to evaluate and propose methodologies as they best see fit, including whatever amount of days it takes to complete the tasks. We do however envisage that field trips will be needed, and such field trips are included in our evaluation of the workload.

### **Q3. By the end of the contracts, do you expect that local companies would have agreed to the proposed subsidy schemes?**

**A:** We expect clear subsidy proposals to be presented, and at least vetted with local companies.

### **Q4. Do you expect that Local Public Authorities will have to approve of the subsidy schemes?**

**A:** We do expect that local buy-in will be ensured.